



**BULLS EYE KNOWLEDGE SYSTEM LIMITED**

**FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS**

**CIN: U80903CH2013PLC034370**

**SCO 91-92 Front Portion, Second Floor Sector 8-C, Chandigarh – 160009, India**

## FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS

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The role of independent directors has been of paramount importance to the corporate world, its investors, stakeholders, regulators as these directors are required to uphold ethical standards of integrity and exercise independent judgement to assist in implementing the best corporate governance practices, while fulfilling the strict criteria of being independent of the management and the company. Hence, it becomes imperative on the part of a company to adequately familiarize independent directors with the company, its operations, management, and regulatory framework governing the organization.

**As per Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015**, as amended (the “**SEBI Listing Regulations**”), every listed entity shall familiarize the independent directors about their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, and any other relevant information, through various programmes.

**As per Regulation 46(2)(i) of the SEBI Listing Regulations**, the listed entity shall disseminate the details of familiarization programmes imparted to independent directors under a separate section on its website. The following is an indicative list of the details to be included:

- a) Number of programmes attended by independent directors (during the year and on a cumulative basis till date);
- b) Number of hours spent by independent directors in such programmes (during the year and on a cumulative basis till date); and
- c) Other relevant details.

**As per ‘Schedule IV’ of the Companies Act, 2013** i.e., ‘**Code for Independent Directors**’, the independent directors shall undertake appropriate induction and regularly update and refresh their skills, knowledge and familiarity with the company. Independent directors must strive to attend the general meetings of the company; keep themselves informed about the external environment in which the company operates; and report concerns about unethical behaviour or any suspected/ actual violation of the company’s code of conduct or ethics policy etc.

### 1. SCOPE

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In view of the same, this “**Familiarization Program for Independent Directors**” of Bulls Eye Knowledge System Limited (the “**Company**”) has been framed to provide insights into the Company and to enable the Independent Directors to understand the Company’s business in depth that would facilitate their active participation in managing the Company as also the regulatory requirements in compliance with Regulation 25(7) of the SEBI Listing Regulations and ‘Schedule IV’ of the Companies Act, 2013.

### 2. OBJECTIVES

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Through the Programme, the Company aims to achieve the following objectives:

- (a) Familiarize the Independent Directors with the Company, its business model; nature of the industry in which the Company operates; roles, rights, responsibilities of Independent Directors in the Company;
- (b) To inform them of all the laws, rules, regulations and guidelines applicable to the Company; and
- (c) To generate and obtain valuable and informed decision from the directors on the matters to be brought or discussed at the board Meetings.

### **3. FAMILIARIZATION PROCESS**

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The Company shall through its Executive Directors / Senior Managerial Personnel conduct detailed programs / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company.

The program essentially has two broad components - technical and behavioural. The technical component shall enable the participants to understand Company business, strategies, industry dynamics, its footprint in the market, its growth plans and prepare them for an active role in Company. The behavioural component shall empower the participants to understand board procedures and help them to be effective in board activities. The program also aims to offer a conceptual framework based upon current expectations which require the Independent Directors to adhere to a code and standard of ethics and integrity for fulfilment of their responsibilities in a professional and faithful manner to promote confidence of the investor community particularly minority shareholders, regulatory authorities and the stakeholders at large.

The program shall be conducted in such manner as to facilitate and convenience the Independent Directors and enable them to attend the same in view of their busy schedules.

The Company may conduct an induction/ introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

### **4. DISCLOSURE**

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The policy for Familiarization Program for Independent Directors shall be uploaded on the Company's website for public information and a web link for the same shall also be provided in the corporate governance section in the annual report of the Company.

Details of familiarization programmes imparted to independent directors, including the following details, shall also be disclosed under a separate section website of the Company:

- (a) Number of programmes attended by independent directors (during the year and on a cumulative basis till date);
- (b) Number of hours spent by independent directors in such programmes (during the year and on cumulative basis till date); and
- (c) Other relevant details.

### **5. REVIEW OF THE PROGRAMME**

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The Board may from time to time review the Familiarization Program for Independent Directors and may revise the same as and when required to adopt the best practices in the industry.

### **6. EFFECTIVE DATE**

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The policy for Familiarization Program for Independent Directors shall be effective from date of adopting the said policy by the Board of Directors of the Company

In the event of any conflict between the provisions of this Policy and of the SEBI Insider Trading Regulations or any other legal requirement (“**Applicable Law**”), the provisions of Applicable Law shall prevail over this Policy. Any subsequent amendment/modification to the Applicable Law shall automatically apply to this Policy.