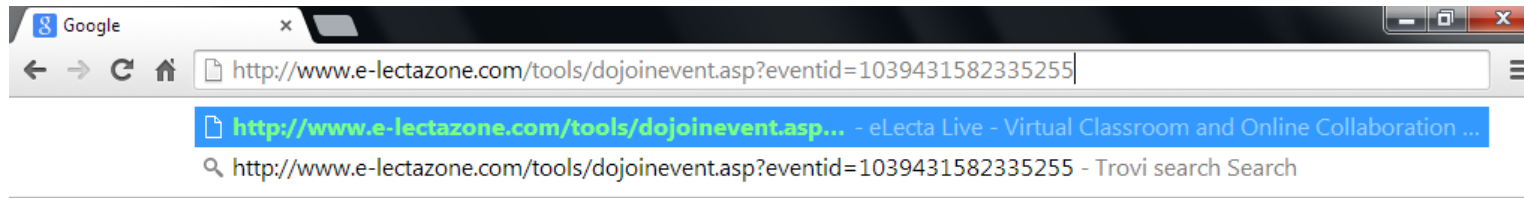


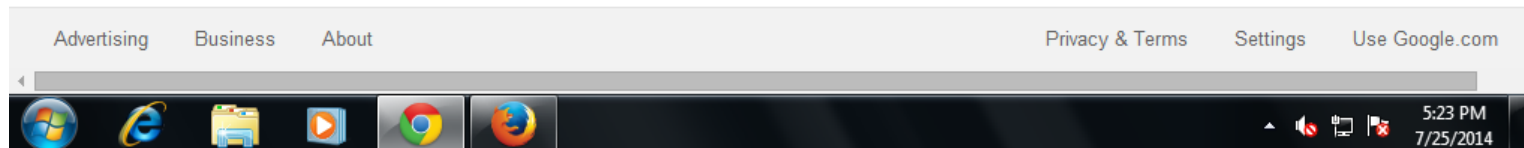
1. Copy the url sent to you in the email from Administrator - Bulls Eye & paste in the address bar of the browser



Google Search

I'm Feeling Lucky

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2. A window will open where you will need to enter the password bullseye & your Name as it is in the records of Bulls Eye. & then click Enter Now

eLecta Live - Virtual Classr x

www.e-lectazone.com/tools/dojoiner.asp?eventid=1039431582335255

# Online Collaboration

by eLecta Live

**Enter Event** English - EN

The password for this event does not match!

**This event requires the following information**

Event Password

Please specify your name

[I already have a Username and Password. \(I am a member of the site\)](#)

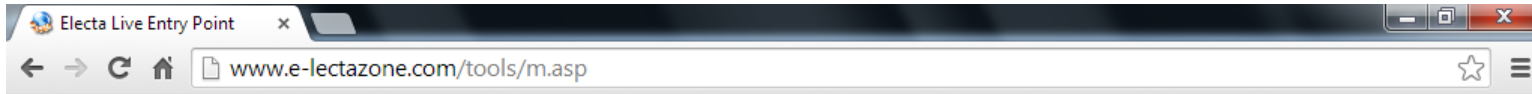
Though this event does not require authentication if you already have a username/password skip the field above and continue here.

Service Provided by eLecta Live. Copyright © 2014 ELECTA COMMUNICATIONS LTD. [www.e-lecta.com](http://www.e-lecta.com)

5:24 PM  
7/25/2014

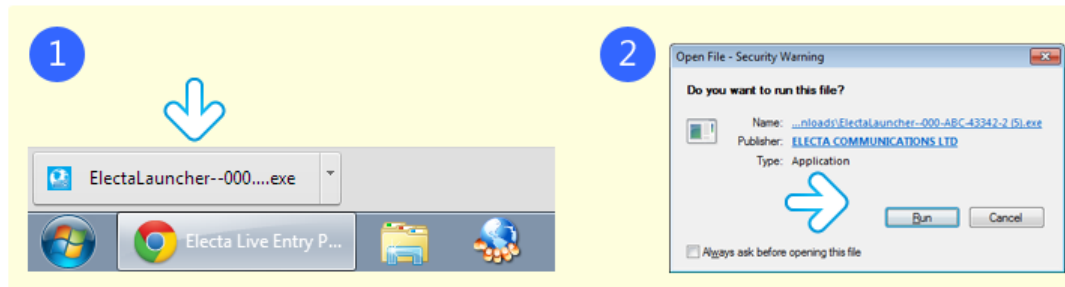


3. A file named ElectaLauncher.exe will be saved on your computer. Browse to the folder where the file is saved & double click the file.



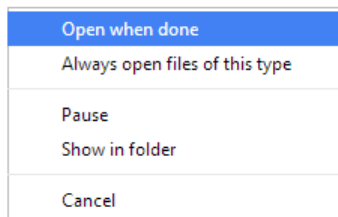
## Starting Electa Live

Your Electa Live session is ready to start. Please run the Electa Live Launcher.

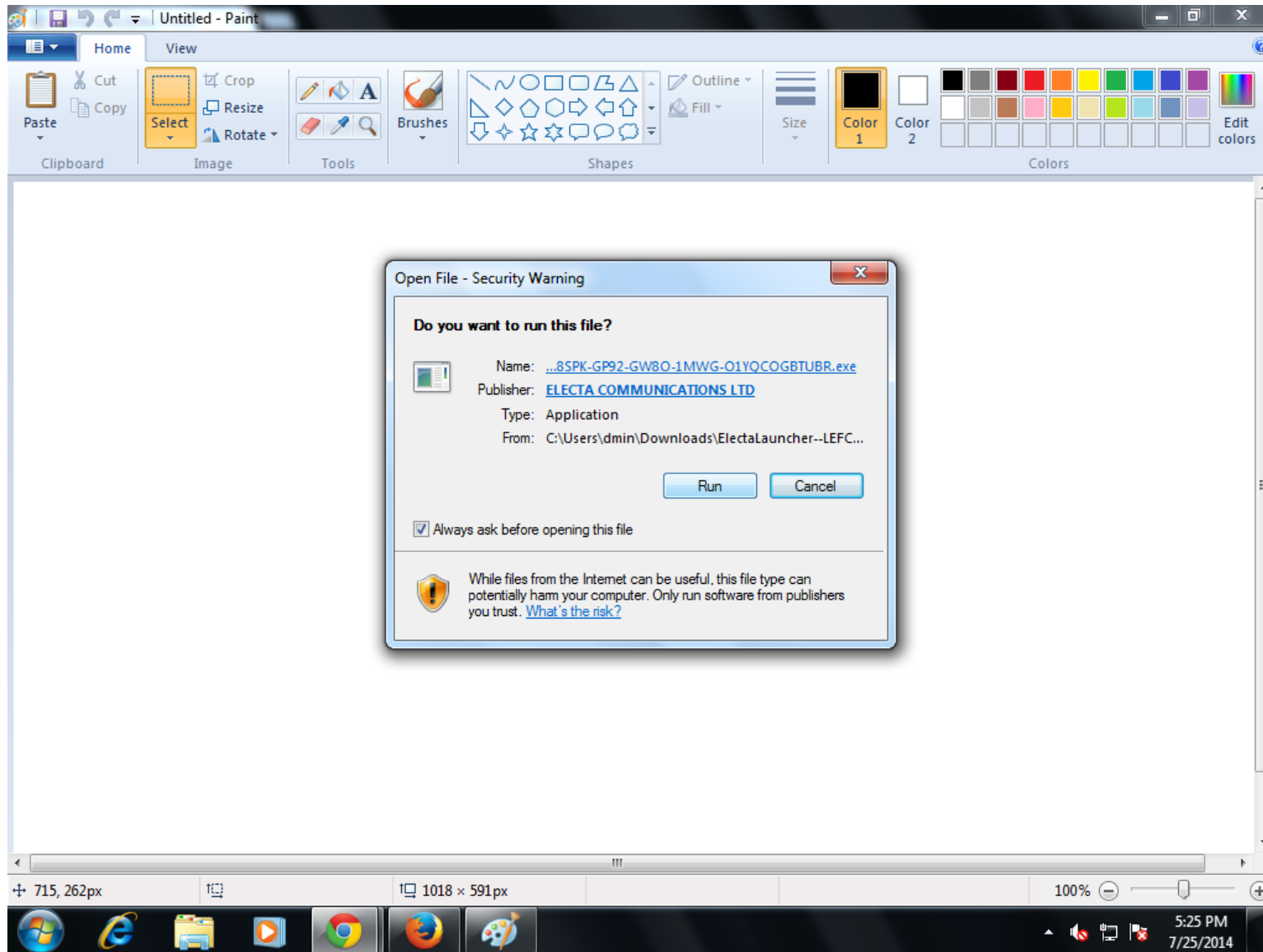


After the Launcher is complete, you should be directed to the next step.  
If your session is not starting please [get a new Launcher file](#) or see more options below.

Click for Other Launch Options



4. You will see a security warning on which you will need to click run



5. You will see the ElectaLive software being installed.

The screenshot shows a web browser window with the URL [www.e-lectazone.com/default.asp?p=eventsuccess&id=103943&backto=%3Ftzid%3D63%26p%3Dfrm](http://www.e-lectazone.com/default.asp?p=eventsuccess&id=103943&backto=%3Ftzid%3D63%26p%3Dfrm). The page title is "Bulls Eye - Coaching Institute". The user is logged in as "Ravinder Gulati, Mumbai Time" with a "Sign out" link and a language dropdown set to "English - EN".

On the left side, there is a calendar for July 2014. The date 25 is highlighted with a red box. Below the calendar are three menu sections:

- Personal Menu:** Home, My Profile, My Events, Personal Files
- Moderator Menu:** Manage Virtual Rooms, Session Schedule, User Accounts, User Grouping, Manage Recorded Sessions, User Folders
- Primary Account:** Update Details, Information and Billing, Payment History, Look And Feel, HTML Integration & API

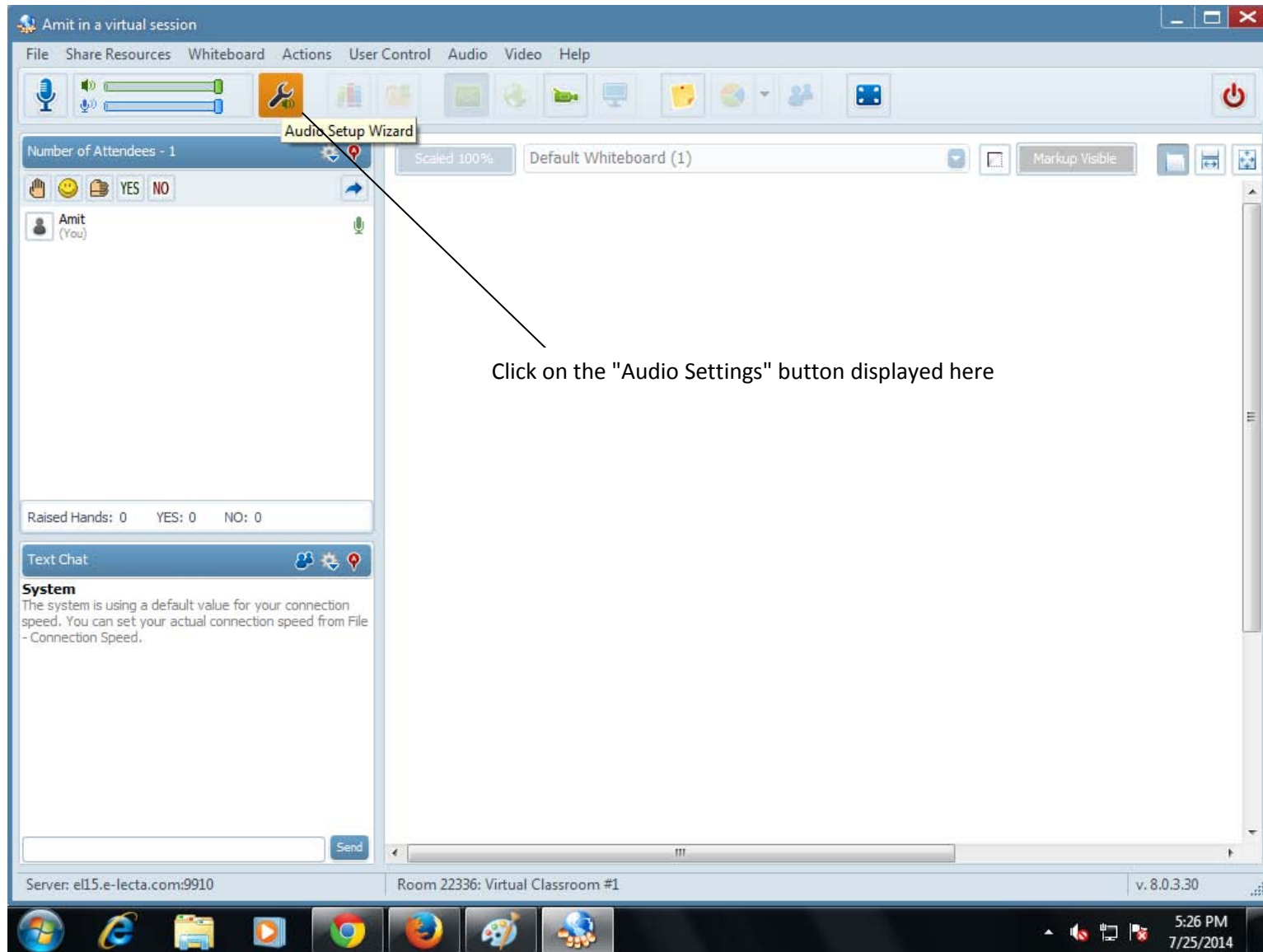
The main content area displays a green-bordered box with a success message:

**Success !**  
Your event is now on schedule.  
You can invite your attendees by email. If you want to send an email invitation please click the Send Invitation link below.  
[Send an Email Invitation](#)

Overlaid on this message is a dark grey dialog box titled "Starting Electa Live...". It features a blue circular logo with a globe and the number "18". Below the logo, it reads "2014 Electa Communications Ltd. www.e-lecta.com".

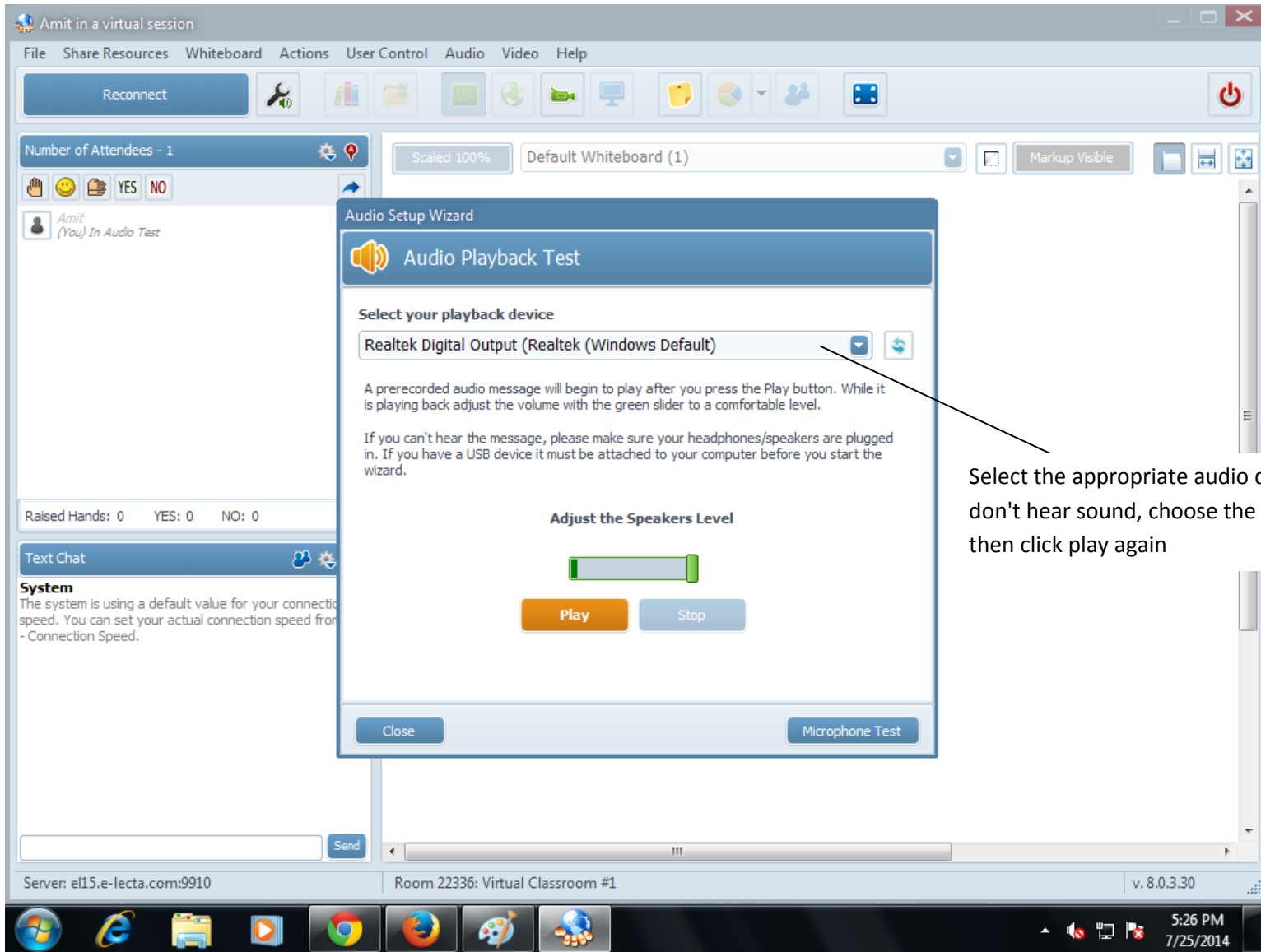
The Windows taskbar at the bottom shows the system tray with the date and time: "5:25 PM 7/25/2014".

6. Once the software is installed, you will see the dashboard like shown in the image below with your name & names of other attendees displayed on the left



Click on the "Audio Settings" button displayed here

7. Select the appropriate playback device from the dropdown & click play. If you don't hear the sound, please check volume of your computer or select another device from the dropdown menu.



Select the appropriate audio device here & then click play. If you don't hear sound, choose the other audio device (if available) & then click play again

s Eye™  
ullseye.com



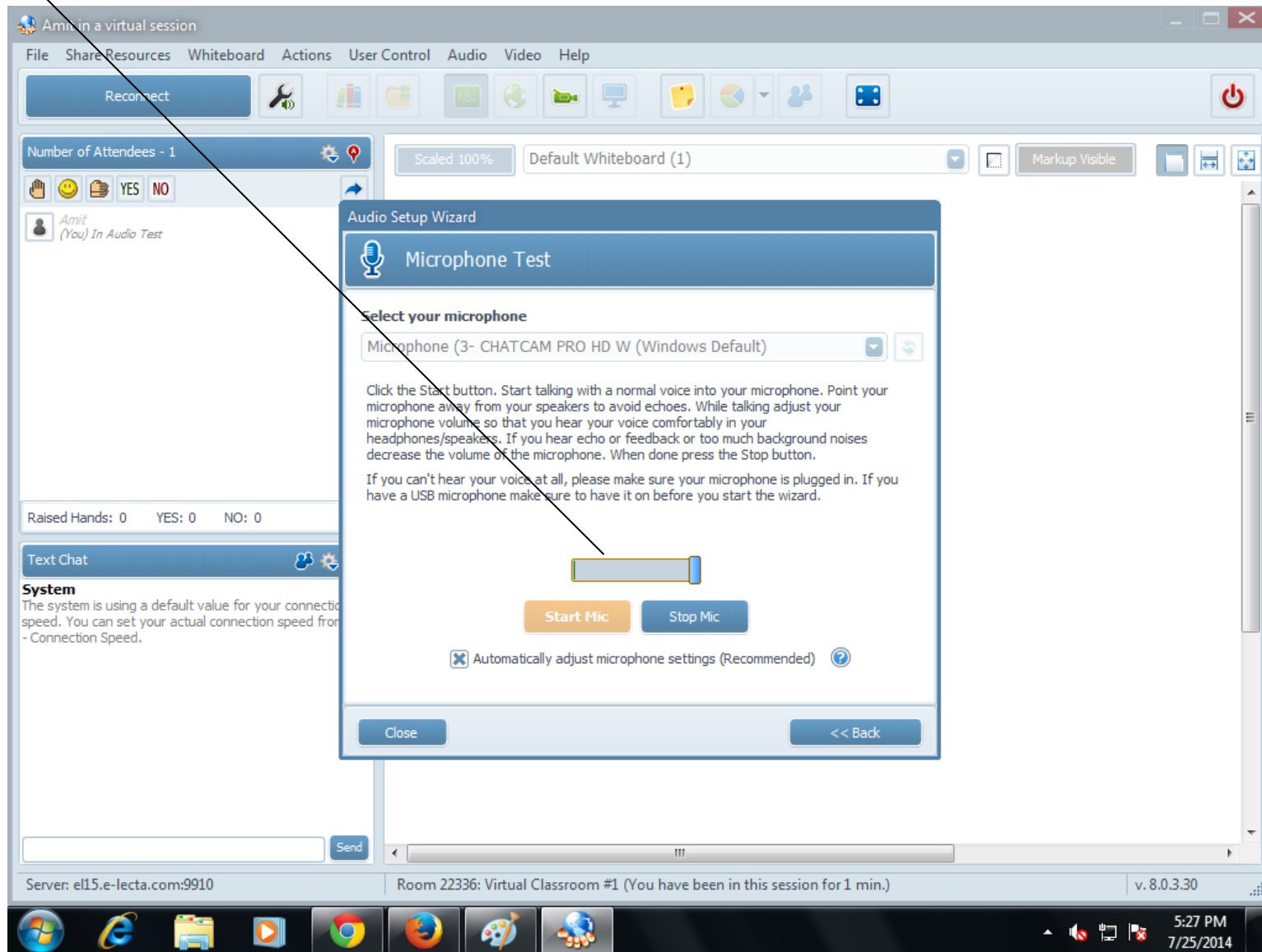
After you hear the sound, click stop.

8. After you hear the sound, click Microphone Test

The screenshot shows a virtual classroom window titled "Amit in a virtual session". The interface includes a menu bar (File, Share Resources, Whiteboard, Actions, User Control, Audio, Video, Help), a toolbar with various icons, and a sidebar with "Number of Attendees - 1", "YES NO" buttons, and a "Text Chat" area. A central "Audio Setup Wizard" dialog box is open, titled "Audio Playback Test". It features a dropdown menu for "Select your playback device" set to "Realtek Digital Output (Realtek (Windows Default))". Below this, there is a green volume slider and "Play" and "Stop" buttons. At the bottom of the dialog, there are "Close" and "Microphone Test" buttons. A black arrow points from the text "8. After you hear the sound, click Microphone Test" to the "Microphone Test" button. The status bar at the bottom of the window displays "Server: el15.e-lecta.com:9910", "Room 22336: Virtual Classroom #1 (You have been in this session for 1 min.)", and "v. 8.0.3.30". The Windows taskbar at the very bottom shows the time as 5:27 PM on 7/25/2014.



9. Click Start Mic & speak in the microphone that you are using with the computer. (Most of the laptops have inbuilt microphones). While you are speaking, this bar should display lines moving from left to right.

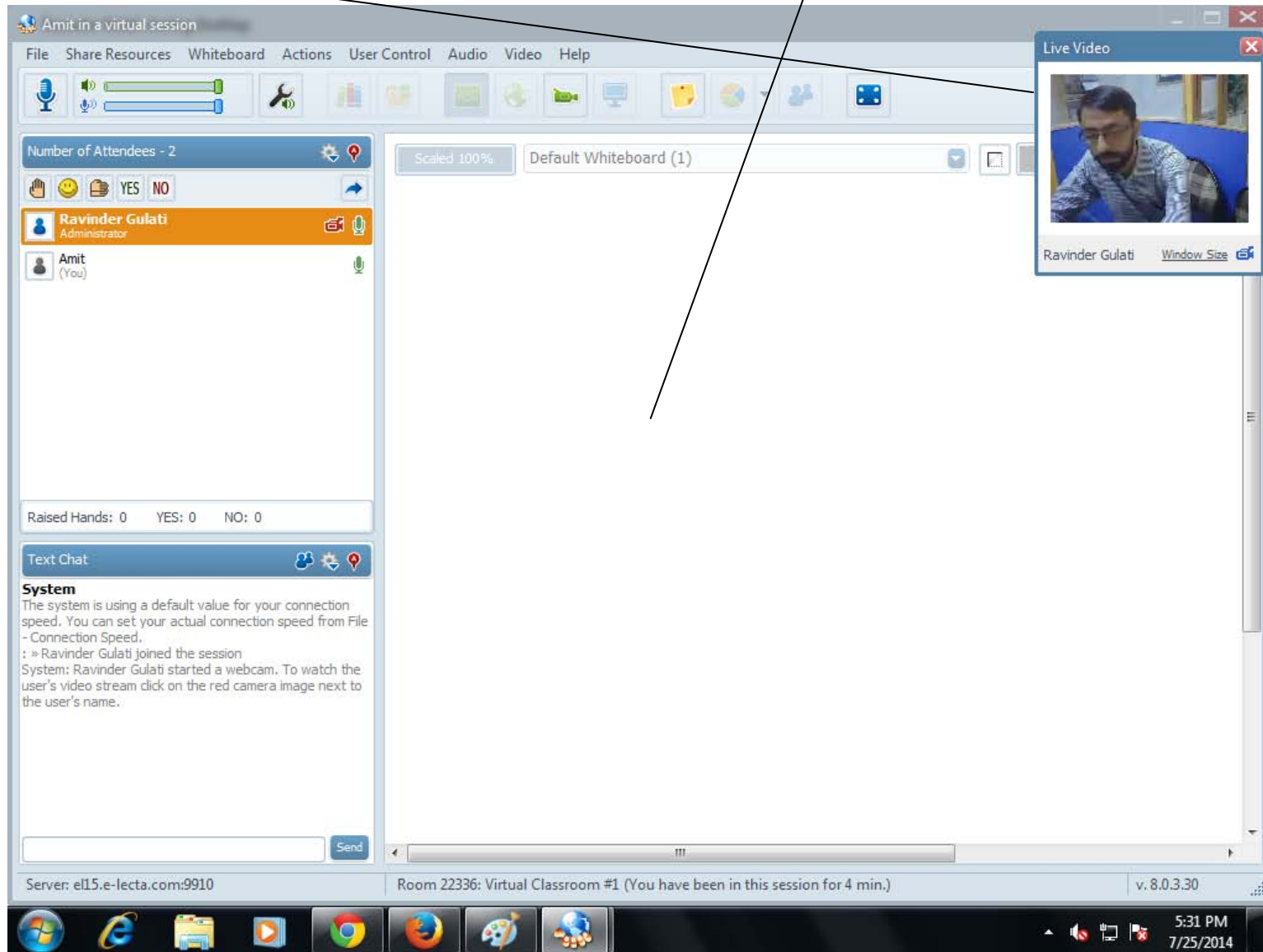


If you see the lines moving, click Stop Mic.

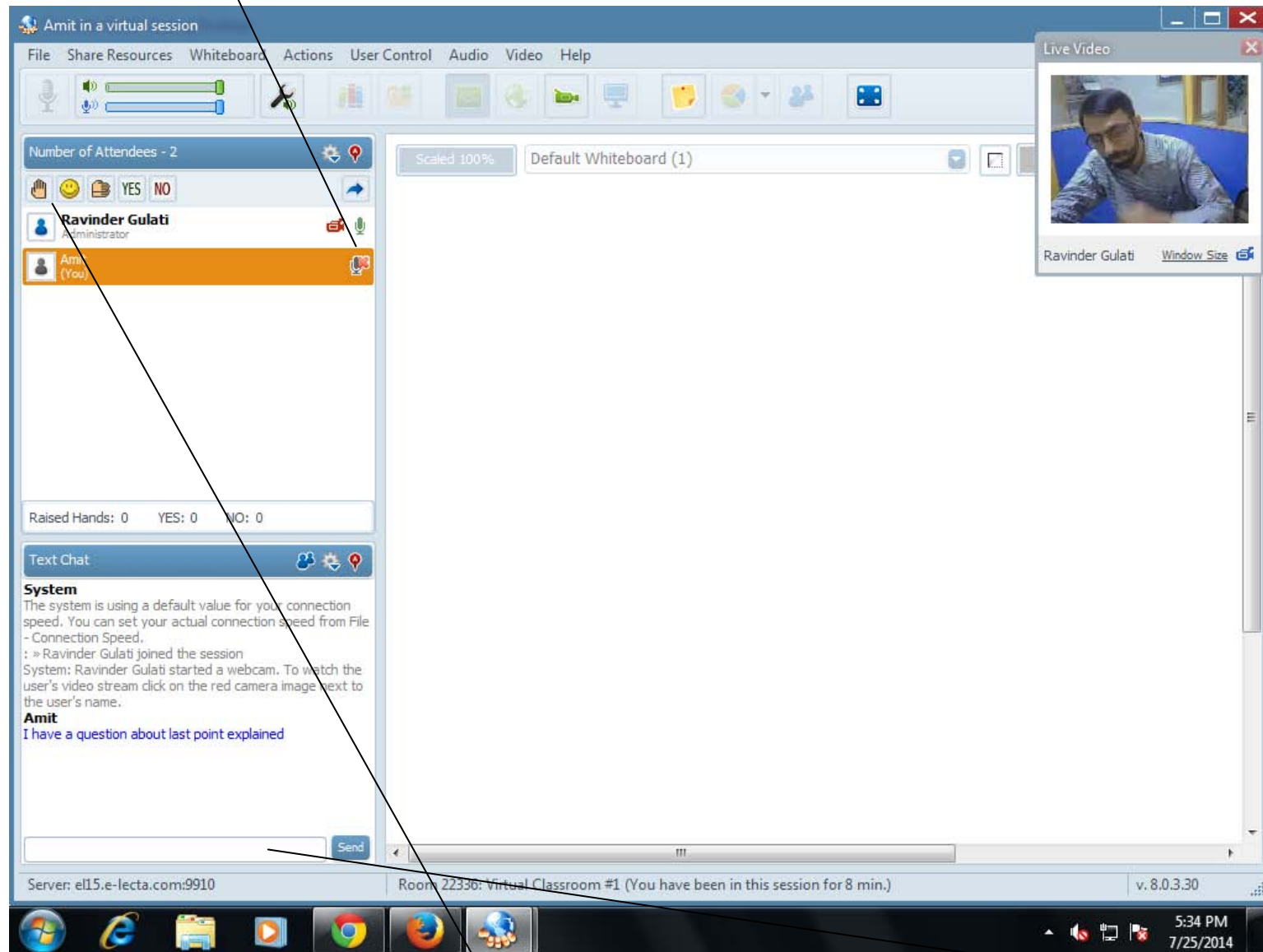
10. To view the speaker, click on the camera that you see here.

The screenshot displays a virtual classroom window titled "Amit in a virtual session". The interface includes a menu bar (File, Share Resources, Whiteboard, Actions, User Control, Audio, Video, Help) and a toolbar with various icons. On the left, a sidebar shows the number of attendees (2) and a list of participants: Ravinder Gulati (Administrator) and Amit (You). A red camera icon next to Ravinder Gulati's name is highlighted with a yellow tooltip that reads "User's web cam is turned on. Click to watch." Below the participant list, there are sections for "Raised Hands" (0 YES, 0 NO) and "Text Chat". The text chat area contains a system message: "System: Ravinder Gulati started a webcam. To watch the user's video stream click on the red camera image next to the user's name." The bottom status bar shows the server address (el15.e-lecta.com:9910), room name (Room 22336: Virtual Classroom #1), and session duration (4 min.). The Windows taskbar at the bottom shows the time as 5:30 PM on 7/25/2014.

11. Drag the camera to the top right corner so that you can see the entire white board



12. You will see a cross on the mic next to your name & all attendees' names. That's because we can't give access to everyone to speak. That will degrade the quality of the audio & video.



To ask a question, you can click the raise hand icon. After the faculty tells you to type your question, you can type it here & press enter. Please wait for the faculty to acknowledge that you have raised hand. If everyone will just keep entering questions, lot of you will remain unheard.